

## **FLUTISSIMO FLUTE CHOIR**

### Meeting Minutes

Sunday October 2, 2011, 3:15 pm

Present: Cami Jerez, President; Judy Lacey, Vice President; Janice Spooner, Artistic Director; Melissa Sneed, Treasurer; Kaylan Eastepp, Publicity; Caroline Walters, Fundraiser; Theresa Hampton, Secretary.

Next Meeting: November 6, 2011 6:00pm

#### I. Announcements

- a. Move to accept minutes from April 28, 2011
  - i. Motion carries
- b. Rosters distributed and call lists established

#### II. Review Bylaws

- a. Amend Vice President position to include uniform orders, concert attire and organizational merchandise.
- b. Add position of Fundraiser to board responsible for all fundraising events and volunteers.

#### III. 501c3

- a. Application has been mailed and we are still waiting for approval

#### IV. Membership

- a. Phone contact list updated
- b. Review of receipt of membership dues and necessity of emailing reminders for payment.

#### V. Treasury Report

- a. Balance as of August 31, 2011 \$970.95
- b. Approximate deposit to be made \$600

#### VI. Discussions

- a. Rummage Sale date set for June 8-9, 2012
- b. Establish a password protected site to publish minutes and member contact information. Get permission from members to publish contact information.
- c. Moving rehearsal space to a larger room.
- d. First rehearsal for Christmas- October 20 after regular fall series rehearsal.
- e. Squares have been ordered for credit cards. No purchase fee or annual fee for use. A 2.75% fee is charged per transaction. Discounts will be given for cash or check.
- f. Increase in dues and ad sales by \$5.00 beginning August 2012.
- g. Concert attire discussed but not finalized. Considering blue shirts and black bottoms for nursing homes and libraries and all black for churches and formal

event locals. All black would constitute mid calf to ankle length skirts, black slacks, no sleeveless, strapless, or cap sleeves. Sleeves are to be elbow to wrist length. Pink scarves will be worn for Komen concert.

- h. Decorations for Komen Benefit: buckets on each table or a basket at the door.
- i. Change rehearsal setups to be more conducive to moving parts.
- j. James Galway master class November 12, 2012- \$15.00 each to attend. Waiting to hear results on audition tape to play at the Galway concert in November.

## VII. Fundraising

- a. Cookbooks pricing to be determined. Placing preorder ads in the program and look to sell at concerts.
- b. Donor Bridge
  - i. Organization that will match all donations of \$25 or more in one day (usually in September) made through the donor bridge. Discussed having dues paid on that day. Still researching more information.
- c. We need to be clear on what the funds are going towards
  - i. Music purchases for the group
  - ii. Future NFA (goal to pay for everyone to attend)
  - iii. TFS pays for all to attend
  - iv. Paying our conductor in the future
  - v. Scholarship members if needed
- d. Silent Auction
  - i. Christmas concerts on December 4 or 15 if allowed by venue
  - ii. Collect items from members/donations and display in collections to increase revenue

## VIII. Adjourn

- a. Meeting adjourned at 5:20pm
- b. Next meeting set for November 6 to discuss cookbook and 501c3