

Flutissimo! Flute Choir

Board of Directors

June 9,2016

Board Meeting Minutes- Draft

Present: Miriam Moore, President; Janice Spooner, Artistic Director; Melissa Sneed, Treasurer; Judy Lacey, Vice President; Theresa Hampton, Secretary

Call to Order 7:18pm

- I. Secretary: Theresa Hampton
 - a. Minutes read of June 13,2015 meeting
 - b. Tabled discussions of bylaws, and Amazon Fundraiser
 - c. Motion to accept minutes: Janice Spooner
 - d. Motion seconded: Judy Lacy
 - e. Motion carries- approved to file
- II. Treasurer Report: Melissa Sneed
 - a. Balance as of last meeting March 21,2015 **\$2957.94**
 - b. Deposits as of April 30,2016 **\$2496.95**
 - c. Checks/debits as of April 30,2016 **\$1900.95**
 - d. Ending balance as of April 30,2016 **\$3553.94**
 - e. New report to be sent reflecting new expenditures of conductor payment of \$1000 and purchase and printing costs of programs of \$97.50 bring new balance to \$2456.44
 - f. Motion to accept treasury report as read: Janice Spooner
 - g. Motion seconded : Theresa Hampton
 - h. Motion carries- approved to file for audit
- III. Vice President: Judy Lacy
 - a. Request to be made to group for the return of shirts if members choose to not return
 - b. Compared new shirts to old ones
- IV. Artistic Director: Janice Spooner
 - a. Overall good on music for the fall.
 - b. Waiting for approval of one piece from Felix otherwise will need to purchase a new piece as an alternative.
 - c. Fundraising opportunity by Amazon Smiles program
 - i. No cost to participate
 - ii. No administrative costs
 - iii. Donations each quarter by electronic funding
 - iv. Melissa will check on eligibility requirements
 - d. Caution to group about our placement of performances on YouTube. We do pay for permission to record but some still might have other copyright violation issues.
- V. President: Miriam Moore

- a. Bylaw revisions
 - b. Section VIII Ensemble Conductor
 - i. Responsibilities: The Conductor should have past conducting experience as well as be knowledgeable in music /rehearsing techniques including general flute techniques. The Conductor will receive music from the Artistic Director and prepare music for rehearsals and performances. The conductor will be present for all rehearsals and performances. In the event of absence, the Conductor is responsible for securing a substitute. The Conductor will assist in selecting music for various competitions (i.e. Texas Flute Society, National Flute Association).
 - ii. Selection: The ensemble will select a new conductor as the position becomes available using "Music Director Selection Survey" and algorithm program.
 - c. Section III Members
 - i. Participation awards will be given for years of service.
 - ii. Awards are to be selected and awarded by the Artistic Director during the Spring Concert Series.
 - iii. One year of service is defined as participating in two of the three concert series in a season (i.e. Fall, Christmas, and Spring).
 - d. Second reading to the Bylaws to take place at next meeting at which time a vote will be made to accept changes
- VI. New Business
- a. Suggestion by Judy to add flute serial numbers to roster to assist members in insurance information
 - b. Tee-shirt fundraising
 - i. Tee-shirt design by Denise Buckner using new logo
 - ii. Price at a point to cover her cost
 - iii. Have Denise make a sample for the group to see at the beginning of the Fall series and figure out the cost
 - iv. Possibly cover the startup cost of approximately 12 shirts
- VII. Tentative meeting August 20, 2016 2:00pm

Meeting Adjourned 8:50pm